

**Resolution A.778(18)**

*Adopted on 4 November 1993  
(Agenda item 27)*

**WORK PROGRAMME AND BUDGET FOR THE EIGHTEENTH  
FINANCIAL PERIOD 1994–1995**

**A. WORK PROGRAMME AND BUDGET FOR 1994–1995**

THE ASSEMBLY,

RECALLING Article 15 of the Convention on the International Maritime Organization and in particular paragraphs (f) and (g) thereof with regard to the functions of the Assembly in relation to the work programme and budget,

NOTING the provisions of article III of the Financial Regulations with regard to the preparation of the budget estimates,

1. APPROVES the work programme submitted by the Secretary-General, as recommended by the Council;
2. DECIDES that:
  - (a) For the financial period 1994–1995 appropriations are here voted for the following purposes:

	£
I. Meetings and travel	1,924,700
II. Personnel	22,016,200
III. General services	7,626,000
IV. Publications and public information	33,400
V. Other budgetary provisions	2,728,500
	<u>34,328,800</u>

- (b) The appropriations voted in subparagraph (a) above shall be financed by contributions from Member States after a reduction for miscellaneous income (estimated at £184,000 for the biennium), and for a transfer from the surplus in the Printing Fund of £300,000 during the biennium;
    - (c) Transfers of uncommitted balances of appropriations to the same section of the budget in the second calendar year other than those authorized by article IV of the Financial Regulations, and transfer of appropriations between sections of the budget, shall only be carried out with prior concurrence of the Council;
    - (d) In respect of each of the calendar years 1994 and 1995 covered by the financial period, the approved meetings shall be as shown in annex 1, the approved posts as in annex 2, and the appropriations and assessments shall be those indicated under the relevant headings in annex 3;
3. RECOGNIZING the provision in regulation 3.8 of the Organization's Financial Regulations and Rules concerning supplementary estimates and the past practice of the Assembly in authorizing the Council to approve any necessary recalculation of the appropriations for the second year of the biennium;

4. AUTHORIZES the Council at its seventy-third session to review the 1995 budget provisions and, if it decides it is necessary, to approve any appropriate recalculation of the 1995 appropriations and assessment figures in the light of the budgetary and exchange rate situation at that time;
5. INVITES the attention of the Council to the above-mentioned provisions;
6. REQUESTS the Secretary-General to ensure their application while endeavouring to effect the maximum economies in the budget.

## **B. WORKING CAPITAL FUND**

THE ASSEMBLY,

RECALLING resolution A.363(IX) by which the Working Capital Fund was established in the amount of \$250,000 as of 1 January 1976 by means of advances assessed on Member States,

RECALLING FURTHER resolution A.508(XII) authorizing the transfer to the Working Capital Fund of \$400,000 from the Printing Fund surplus, resolution A.552(13) authorizing the transfer to the Working Capital Fund of \$350,000 from the General Fund cash surplus, and resolution A.633(15)B increasing the level of the Working Capital Fund to £1.25 million by a transfer from the Exchange Reserve Fund,

NOTING that, after taking into account payments by new Members, the level of the Working Capital Fund presently stands at £1,251,113,

1. DECIDES that:
  - (a) The Working Capital Fund shall remain at a level of £1.25 million for 1994–1995;
  - (b) New Members shall be assessed for their advances to the Working Capital Fund on the basis only of the part assessed on Members as at 1 January 1976;
2. AUTHORIZES the Secretary-General:
  - (a) To advance from the Working Capital Fund such sums as may be necessary to finance the appropriations for the years 1994 and 1995 pending receipt of contributions from Members; sums so advanced shall be reimbursed to the Working Capital Fund as soon as contributions are available;
  - (b) To advance from the Working Capital Fund such sums as may be necessary to finance additional expenditures arising from movements in the rate of exchange during 1994–1995 from the rate adopted for calculation of the appropriations; sums so advanced to be returned to the Working Capital Fund as soon as possible and in a manner decided on by the Council;
  - (c) With the prior concurrence of the Council, to advance such sums as may be necessary to meet unforeseen or extraordinary expenses arising during the financial period 1994–1995, provided that such expenses are of a clearly exceptional nature and shall relate specifically to the approved work programme of the Organization and that the Council is assured that the relevant expenditure cannot be met by appropriate transfer action within the total budget approved for a calendar year;
3. REQUESTS the Secretary-General to report to the Council and the Assembly all advances made under the present resolution, and the circumstances relating thereto, and to submit supplementary estimates for reimbursement to the Working Capital Fund of advances made therefrom to meet unforeseen or extraordinary expenses.

## **C. PRINTING FUND**

THE ASSEMBLY,

RECALLING that, in accordance with resolution A.100(IV), the disposal of any amount standing to the credit of the Printing Fund at the end of the financial period shall be decided by the Assembly,

1. DECIDES that the amount standing to the credit of the Printing Fund at the end of the financial period 1992–1993 shall be carried forward to the Printing Fund for the financial period 1994–1995, after taking into account the transfers noted in paragraph 2(b) of Part A of this resolution;
2. APPROVES that the interest earnings accruing in the Printing Fund shall continue to be credited to the Printing Fund.

#### **D. HEADQUARTERS CAPITAL FUND**

THE ASSEMBLY,

RECALLING that the Assembly decided at its tenth regular session, in resolution A.409(X), on the establishment of the Headquarters Installation Fund,

RESOLVES that:

- (a) a Headquarters Capital Fund be established with effect from 1 January 1994. Its primary purposes shall be to meet the capital expenditure necessary for the efficient operation of the Organization, and for fulfilling the Organization's liabilities under the terms of the Lease for the Headquarters building between the Organization and the United Kingdom Government. The scope of the Fund may also include:
  - (i) expenditure on repairs to or replacement of apparatus and machinery for the Headquarters building (other than regular, planned maintenance costs);
  - (ii) purchase and installation of: office automation equipment, office furniture and equipment; telecommunications equipment; document production machinery;
  - (iii) official vehicles;
  - (iv) other items of capital equipment which relate to the primary purposes of the Fund;
- (b) the Fund shall be established by: (i) the transfer of the funds held in the Headquarters Installation Fund; (ii) the transfer from the Printing Fund of £500,000 in 1994 and £250,000 in 1995;
- (c) the Fund shall be replenished from time to time by such transfers from other funds of the Organization as may be approved by the Assembly or by the transfer of funds from the Organization's regular budget as may be approved by the Assembly;
- (d) income arising from investments of the Headquarters Capital Fund shall be credited to the Headquarters Capital Fund;
- (e) the Fund shall be administered in accordance with the Financial Regulations and Rules;
- (f) the Headquarters Installation Fund will cease with effect from 1 January 1994.

#### **E. TECHNICAL CO-OPERATION FUND**

THE ASSEMBLY,

RECALLING resolution A.593(14) of 20 November 1985 by which the Technical Co-operation Fund was established, and which resolved that the interest shall be used to assist the Technical Co-operation Programme of the Organization in accordance with the proposals approved by the Assembly,

DECIDES that the interest earnings from the Fund may be used by the Secretary-General to purchase books and other learning materials (including the production of model courses) which enhance the Organization's maritime training programme.

## Annex 1

## LIST OF MEETINGS APPROVED FOR 1994 AND 1995

Meetings	Weeks 1994	Weeks 1995
Assembly, nineteenth session	-	2
International Conference STCW Convention	-	2
Council and Technical Co-operation Committee	2	1.2
Maritime Safety Committee and subsidiary bodies*	13.6	8.4
Maritime Environment Protection Committee and subsidiary bodies†	3	2
Legal Committee	2	2
Facilitation Committee	1	-
London Convention	1.8	1
Total IMO meetings	23.4	18.6
International Oil Pollution Compensation Fund (reimbursable)	1	1

\* The provision for the MSC and its subsidiary bodies includes the holding, at no additional cost, of a two-day conference in 1994 to adopt amendments to SOLAS.

† The provision for the MEPC and its subsidiary bodies includes the holding, at no additional cost, of a two-day conference in 1994 of Parties to MARPOL to adopt MARPOL amendments.

## Annex 2

**LIST OF POSTS APPROVED FOR 1994 AND 1995**

	Professional and higher categories	General service category	Total
Office of the Secretary-General	5	5	10
Maritime Safety Division	19	14	33
Marine Environment Division	10	7	17
Legal Affairs and External Relations Division	11	7	18
Administrative Division	17	54	71
Conference Division	45	88	133
Technical Co-operation Division	8	9	17
Total	115	184	299

## Annex 3

## APPROPRIATIONS PROPOSED FOR 1994–1995

SECTION	1994 Proposed Appropriation £	1995 Proposed Appropriation £	1994–1995 Total £
<b>I. Meetings and travel</b>			
(1) Conferences and meetings	810,600	805,700	1,616,300
(2) Travel	151,200	157,200	308,400
<b>Total, section I</b>	<b>961,800</b>	<b>962,900</b>	<b>1,924,700</b>
<b>II. Personnel</b>			
(1) Salaries	6,615,500	6,875,500	13,491,000
(2) Post adjustment	1,264,300	1,441,800	2,706,100
(3) Overtime and temporary assistance	209,400	218,600	428,000
(4) Recruitment and separation expenses	86,700	72,800	159,500
(5) Staff benefits and allowances	2,487,300	2,594,200	5,081,500
(6) Representation allowances	23,400	24,300	47,700
(7) Jointly financed UN bodies	50,200	52,200	102,400
<b>Total, section II</b>	<b>10,736,800</b>	<b>11,279,400</b>	<b>22,016,200</b>
<b>III. General services</b>			
(1) Hospitality	16,500	17,100	33,600
(2) Office and reproduction supplies	142,700	148,100	290,800
(3) Furniture, equipment and vehicles	239,500	248,600	488,100
(4) Library	35,300	36,600	71,900
(5) Communications	278,600	291,600	570,200
(6) Headquarters premises	2,793,000	3,079,400	5,872,400
(7) Other supplies and services	146,700	152,300	299,000
<b>Total, section III</b>	<b>3,652,300</b>	<b>3,973,700</b>	<b>7,626,000</b>
<b>IV. Publications and public information</b>			
(1) Printing	100	100	200
(2) Public information	16,200	17,000	33,200
<b>Total, section IV</b>	<b>16,300</b>	<b>17,100</b>	<b>33,400</b>
<b>V. Other budgetary provisions</b>			
(1) External audit	24,700	25,700	50,400
(2) Miscellaneous expenditure	1,332,300	1,345,800	2,678,100
<b>Total, section V</b>	<b>1,357,000</b>	<b>1,371,500</b>	<b>2,728,500</b>
<b>Total appropriations</b>	<b>16,724,200</b>	<b>17,604,600</b>	<b>34,328,800</b>
Less: Miscellaneous income	-92,000	-92,000	-184,000
Less: Transfer from Printing Fund surplus	-150,000	-150,000	-300,000
<b>NET TO BE ASSESSED</b>	<b>16,482,200</b>	<b>17,362,600</b>	<b>33,844,800</b>